



FY 2023 CDBG PUBLIC SERVICES PRE-APPLICATION MEETING

Housing & Grants
October 6, 2022



Overview

- Nonprofits apply for funds on a competitive basis. Allocations are recommended by the Social Services Committee (SSC) and approved by City Council
- There is no “cap” on requests, however:
 - award **can’t** be used as operating funds
 - award **can’t** replace funds previously dedicated to services
 - application must demonstrate how award will **increase services to *Evanston residents***
- Award must be used to provide Case Management or Safety Net services
 - award can support staff and supplies for participants



Application Process

IMPORTANT DATES

- Applications Open: 10/4/22
- Application Due Date: 10/25/22
- SSC Review: 11/10/22
- SSC Allocations: 12/8/22

Eligibility

- Funded services must serve low/moderate income Evanston residents - 51% or more participants must have a family income \leq 80% AMI

AMI	1 Person	2 People	3 People	4 People	5 People	6 People	7 People	8 People
80%	\$58,350	\$66,700	\$75,050	\$83,350	\$90,050	\$96,700	\$103,400	\$110,050

OR

- Services provided to populations presumed eligible including people experiencing homelessness, fleeing domestic violence, or abused children



Target Populations

*In keeping with the City's goal of **ensuring equity in all operations**, awards should also expand capacity for populations described below:*

- Those affected by historically racist practices - historically underserved/ underrepresented populations
- Limited English Proficiency (LEP) households, recent immigrant households, households with undocumented family members

Case Management Services





Components of Case Management

- Participant driven service plans that are updated at least quarterly
- Enrollment in public benefits programs
- Referrals to services that stabilize households and promote self-sufficiency
- Ability to document and track referrals to ensure participants receive needed services

Safety Net Services





Components of Safety Net Services

- Enable recipients to cope with a specific, limited-time hardship and/or protect against further destabilization
- Provide rapid access to free services or services provided on a sliding scale
- Services result in a measurable improvement by addressing a basic need
- Services can connect participants to case management or additional supports, but are not required to do so

Agreement Information/ Reporting Requirements





Agreement

- Subrecipient Agreement
 - January 1, 2023 - December 31, 2023 term, renewable
 - Final award amount/finalized outcomes
 - Conditions including: applicable laws and regulations, suspension/ termination policies, record keeping and reporting requirements, ineligible costs, etc.



Reporting Requirements

- Reporting Requirements
 - Number of participants served
 - Household income information
 - Demographic information
 - Service plans & referrals (Case Management)
 - Number/type of services and/or service hours (Safety Net)
 - Participant exits
- Disbursements provided after reports have been submitted & reviewed

HUD Family Income Eligibility Reporting

Programs must serve at least 51% low/moderate Area Median Income households. Awarded agencies will be required to report household income in aggregate according to AMI:

- Very Low - <30% AMI
- Low - <50% AMI
- Moderate <80% AMI
- Not Low/Moderate - 80%+ AMI

<u>Household</u>	<u>80% of Median</u>	<u>50% of Median</u>	<u>30% of Median</u>
1	\$ 58,350	\$ 36,500	\$ 21,900
2	66,700	41,700	25,000
3	75,050	46,900	28,150
4	83,350	52,100	31,250



Additional Compliance Requirements

- Americans With Disabilities Act (ADA)
- Non-discrimination requirements
- Adhere to separation of church & state
- Federal purchasing requirements, cost reasonableness, indirect cost allocation (Title 2, Part 200-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards)
- National Environmental Policy Act (City completes before grant agreements)

For questions contact:

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Thank you!